Exhibitor’s Planning Calendar

NADA Show 2022
Las Vegas Convention Center – Las Vegas, NV – March 10-13, 2022

Deadlines and Due Dates

2021
December 10  Exposition space final payment due

2022
January 7  Deadline for submission of Booth Floor Plan Reporting Form and Booth Floor Plan layout to NADA Show Management
January 7  Deadline for submission of Enclosed/Multiple Story Booth Floor Plan Reporting Form and layout to NADA Show Management and LVCC
January 7  Deadline for submission of Hanging Sign Form
January 14  Provide names of exhibitor personnel to hotel(s) (for 10 rooms or more)
January 14  Last day to cancel housing without penalty/fee (for rooms blocks of 10 or more)
January 14  Deadline for submission of Request for Use of Exhibitor Appointed Contractor Form
January 14  Deadline for submission of Vehicle Reporting Form
February 7  Earliest date freight will be accepted at the Freeman warehouse in Las Vegas
February 7  Freeman General Service Order Forms Due:
   Furniture  Carpet  Special Signs
   Labor  Cleaning  MIS Rental Booths
March 1  Last day freight will be accepted at the Freeman warehouse in Las Vegas to avoid additional after deadline charge
March 7  Date for freight delivery direct to the Las Vegas Convention Center
March 7-10  Target move-in dates – See target map for your move-in date
March 10  Exhibitor set-up must be complete by 5pm
March 11-13  Exhibit open
March 13  Exhibitor tear-down begins at 2:30pm
March 16  Removal of displays to be completed by 5pm – Carriers must check in by 1pm